

Job Title:

Outreach Director

Reports to:

Pastor Rob, Consistory

Position Status:

Part Time

Salary:

\$20,000-\$25,000 based on experience and qualifications

Qualifications:

- High School Diploma or GED
- BCI & FBI Background Checks

Personal Qualifications:

- Active and growing personal relationship with Jesus Christ, evidenced by action, attitude, and behavior.
- Mature Christian Character
- Embraces the mission and values of Grace Church
- Reliable, Self-Motivated, and must take initiative
- Have a cooperative, healthy, and motivating relationship with coworkers, volunteers, and members
- Effective communication skills

Purpose:

The Outreach Director/Pastor is responsible for designing, coordinating, and overseeing a comprehensive outreach ministry program focusing on building the membership of Grace by encouraging discipleship of Christ. Areas of focus include family ministry (both youth and young adults), young adult ministry (singles and couples without children), discipleship, mission, outreach, and growth.

Responsibilities:

- Collaborate with church leaders in planning, developing and implementing all aspects of a balanced and engaging ministry for all ages.
- Research resources and make recommendations for developing the outreach ministry programming.
- Oversee or participate in evangelistic ministries of the church, including but not limited to outreach, evangelism events, missions, etc.
- Work alongside lead pastor in communicating the priority of evangelism and outreach in accordance with the vision of Grace Church
- Participate in monthly Consistory Meetings
- Develop proposals and requests for outreach ministry budget.
- Organizing mission projects with youth either within the church or within the community, involve youth in ministry and mission projects
- Desirous to help the congregation, surrounding community and the unchurched encounter and grow in Christ.
- Takes an active part in worship leadership and fill in for lead pastor.
- Organizes Sunday School for congregation and teach one of the available classes
- Utilizes Grace Churches social media accounts (Facebook, Instagram) for outreach
- Works with other media outlets to fill the community in on what is taking place at Grace
- Organize and plan outreach events
- Mobilize the congregation to serve the community in various manners to demonstrate the love and represent God's grace to them
- Reach out to the local and surrounding communities in various ways to bring encourage new members
- recruit and organize volunteers from the congregation to help host successful outreach projects and events.
- Organize and plan events for current and potential new members.

- Be available to parents to discuss issues related to their child or youth ministry.
- Regular and reliable attendance is required in the performance of the job.

If interested, please email your resume and a cover letter to: gracechurchcolumbiana@gmail.com